



26 August 2020

Dear Parents

We are delighted to inform you that we have recently signed up to the online payment system **SchoolMoney**. This means that you will now have the facility to make payments for school expenses, such as school dinners, 2-3 club and trips online with your debit or credit card.

This new payment system will benefit both us as a school and you as a parent. Not only will you be able to pay for items from the comfort of your own home, but you will also be able to access your account at any time to see if there is anything you need to pay for. **SchoolMoney** will enable us to experience a more streamlined, cost-effective and efficient payment system in a secure and safe environment – and without cash or cheques, something we've all become even more accustomed to of late.

***You won't need to sign up to this system as this is done automatically through the school.*** As long as you have provided us with up to date contact details, we will send you a password within the next few days. This password will give you access to your **SchoolMoney** account. ***You are required to register and log in to use the system (see below).***

To log into **SchoolMoney**, visit the website [www.eduspot.co.uk](http://www.eduspot.co.uk) and click on the sign in button in the top right hand corner. In the drop down menu, select the **SchoolMoney Parent Login** option and this will link to a page where you need to enter your mobile number, email address, the password we have sent to you, and your child's first name (as recorded on the school system).

***Please note:***

- ***the system only uses the Priority 1 contact details that you have provided school with***
- ***all bookings must be made before midnight***
- ***we will be using the 'pre-booking dinner days' (page 8 of the attached parent guide)***
- ***if your child is entitled to free school meals you must also book their place before midnight***

If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. ***Please let us know immediately if either your mobile number or email address changes.***

We appreciate your cooperation in the early stages of rolling this system out to you. I very much hope that this initiative will be welcomed by you and ask for your patience as we all get used to its operation. Handling cash/cheques nowadays has become rare and potentially unsafe. Our parent generation is also comfortable with this process in lots of contexts. It's just us more elderly that have to 'get with it'...

Kind regards

Ralph Magee  
Principal